

PERSON SPECIFICATION

TEAM LEADER

| | Essential requirements |
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| EDUCATION /QUALIFICATIONS | <ol style="list-style-type: none"> 1. Willing to undertake mandatory and appropriate training 2. Ability to read and understand policy documents 3. Basic numeracy skills 4. Level 3 diploma in Health & Social Care or working towards 5. Computer literate |
| SKILLS / ABILITIES | <ol style="list-style-type: none"> 6. Ability to ensure good standards of practice 7. Ability to update and maintain support plans 8. Ability to work under pressure in stressful situations 9. Ability to recognise and report deficiencies in the service to management 10. Ability to supervise and lead a team 11. Ability to assist with all aspects of daily living 12. Ability to develop relationships within the local community with the people we support 13. Ability to form positive working relationships with staff, the people we support, families and professionals 14. A desire to develop new skills and learning |
| EXPERIENCE / UNDERSTANDING | <ol style="list-style-type: none"> 15. Recognise the importance of health and safety 16. Importance of following policy and procedure 17. Importance of maintaining confidentiality 18. Carry out regular audits 19. Dispensing of medication 20. An understanding of safeguarding |
| OTHER | <ol style="list-style-type: none"> 21. Flexible approach and able to work a variety of shifts including weekends and bank holidays 22. Ability to adapt to the changing needs of the people we support and the service 23. Motivation and an eagerness to develop the service |

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| DESIRABLE | 24. Although a full driving licence is not essential it is desirable. |

April 2025